

**DISCLOSURE AND NOTICE REGARDING BACKGROUND INVESTIGATION
AND AUTHORIZATION FOR INVESTIGATION**

(Please check one) _____ Employee (Position applied for: _____)
 _____ Volunteer (Position applied for: _____)

NOTICE: _____ **Siouxland Aging Services will require a background investigation for all employees and applicants for employment.**

I, _____ acknowledge that I have been informed that it is the policy of the Siouxland Aging Services to require a background investigation on all employees and applicants for employment.

I also hereby authorize Siouxland Aging Services and/or its agents to make an independent investigation of my background, references, character, past employment, education, criminal or police records, including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my application and/or obtaining other information which may be material to my qualifications for employment or volunteer service now and, if applicable, during the tenure of my employment or volunteer service with Siouxland Aging Services.

_____ **Credit History (Employee or volunteer initial here, if applicable. This check will be done for volunteers & employees who have access to funds or accounts)**

I release Siouxland Aging Services and/or its agents and any person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims or law suits that arise or could arise from such investigation. The following is my true and complete legal name and all information is true and correct to the best of my knowledge:

Full Name (Please Print): _____ SSN: _____
 Driver's License Number: _____ * Date of Birth: _____
 State Issuing License: _____

***NOTE:** *The above information is required for identification purposes only, and is in no manner used as a basis for employment decisions.*

Present Address	How Long?
City / State / Zip Code	
Former Address	How Long?
City / State / Zip Code	

Signature

Date

All offers of employment or the opportunity to volunteer will be contingent on receipt of an acceptable background investigation. New employees should not be allowed to start until the background investigation has been completed and approved.